

**7. Whether facilities for Research / Higher studies are provided to the faculty?**

(Inspectors to verify documents pertaining to the above)

Yes  No

**8. Whether faculty members are allowed to attend workshops and seminars?**

(Inspectors to verify documents pertaining to the above)

Yes  No

**9. Scope for the promotion for faculty: Promotions**

Yes  No

**10. Gratuity Provided**

Yes  No

**11. Details of Non-teaching staff members (list to be enclosed)**

Name	Designation	Qualification	DOJ	Experience
Sh. Rachhpal Singh	Laboratory Assistants	Dip in PIE	30/01/1989	24
Sh. Phula Ram	Laboratory Assistants	Diploma in Lib.	24/10/1978	34
Sh. Hari Krishan	Laboratory Assistants	Matriculation	21/07/1982	31
Sh. Sardul Singh	Office Superintendent	Graduate	20/08/1987	26
Sh.R.T.Saini	Accountant	Graduate	08/01/1997	16
Sh. Shankar Sharma	Store keeper	M.A.	23/06/2000	13
Sh. Kamaljeet Tiwari	Computer Data Operator	Msc. I.T.	08/03/2010	3
Sh. Khushi Ram	Peon	Middle	31/12/1986	27
Sh. Balwinder Singh	Peon	Middle	16/05/1997	16
Sh. Avadh Ram	Gardener	Illiterate	07/07/1997	16
Darshan Singh	Laboratory Assistants	Matric	20/01/1989	24
Rajinder Kumar	Cleaning personnel	Illiterate	04/07/1989	24

**12. Whether Supporting Staff (Technical and Administrative) are encouraged for skill up gradation programs.**

Yes  No

**Signature of the Head of the Institution**

**Signature of the Inspectors**

**PART V - DOCUMENTATION**

Records Maintained (Essential)		
Sl. No.	Records	Yes/No Remarks of the Inspectors
1	Admission Registers	Yes
2	Individual Service Register	Yes
3	Staff Attendance Registers	Yes
4	Sessional Marks Register	Yes
5	Final Marks Register	Yes
6	Student Attendance Registers	Yes
7	Minutes of meetings-Teaching Staff	Yes